

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: June 20, 2019

CAO File No. 0130-02089-0000

Council File No. 19-0121

Council District: --

To: The City Council

From: Richard H. Llewellyn, Jr., City Administrative Officer

Reference: Transmittal from the Board of Fire Commissioners dated February 5, 2019; referred to this Office for report on June 6, 2019

Subject: **FISCAL YEAR 2018 PORT SECURITY GRANT PROGRAM AWARD
ACCEPTANCE – LOS ANGELES FIRE DEPARTMENT**

RECOMMENDATIONS

That the Council, subject to the approval of the Mayor:

1. Authorize the Fire Chief, or designee, to:

- a. Accept the Fiscal Year 2018 Port Security Grant Program (FY18 PSGP) award in the amount of \$235,345 from the Federal Emergency Management Agency (FEMA) for a grant performance period of September 1, 2018 through August 31, 2021, and any extension of the performance period granted by FEMA;
- b. Expend grant funds up to the amount of \$235,345 in accordance with the FY18 PSGP award;
- c. Execute a contract with a vendor to conduct Marine Firefighter training courses within the grant performance period for an amount not to exceed \$111,000, subject to the approval of the City Attorney as to form;

2. Authorize the Controller to:

- a. Deposit the FY18 PSGP grant receipts into the LAFD Grants Fund No. 335, Department No. 38, Account TBD;
- b. Transfer FY18 PSGP grant receipts up to \$176,509, from the LAFD Grants Fund No. 335, Department No. 38, Account TBD to the LAFD Special Training Fund 40J, Account 3840JB, State Educational Account upon reimbursement from the grantor;

- c. Transfer appropriations as follows, upon submission of proper documentation by the LAFD of actual grant costs incurred from the Marine Firefighting training courses:

TRANSFER FROM:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
40J/38	3840JB	State Educational Account	\$ <u>235,345</u>

TRANSFER TO:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100/38	001098	Overtime Variable Staffing	\$ 117,000
100/38	003040	Contractual Services	111,000
100/38	006020	Operating Supplies	7,345
Total			\$ <u>235,345</u>

3. Authorize the LAFD to prepare Controller instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

SUMMARY

The Los Angeles Fire Department (LAFD) requests authority to accept the Fiscal Year 2018 Port Security Grant Program (FY18 PSGP) in the amount of \$235,345 from the U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA) to support Marine Firefighter emergency response training. The FY18 PSGP is a cost-share reimbursement grant with a performance period from September 1, 2018 through August 31, 2021. The LAFD also requests authority to execute a contract with a vendor to conduct Marine Firefighting training courses for LAFD sworn members for an amount not to exceed \$111,000.

The purpose of the FY18 PSGP grant is to strengthen maritime infrastructure and security through sustained risk prevention, protection, mitigation, response, and recovery efforts. Grant funding will be allocated towards sworn backfill and overtime costs (\$117,000), two Marine Firefighter trainings and one Marine Firefighter exercise (\$111,000), and operating supplies (\$7,345). The Marine Firefighter training courses and exercise, which will be offered by a contractor, will provide land-based firefighters the necessary skillset to effectively respond to vessel fires and address terrorism-related events at local ports and harbors.

As the FY18 PSGP is a cost-share grant, the FEMA will provide 75 percent of grant funding, or \$176,509, and the LAFD must provide a match of 25 percent, or \$58,836. The General Fund will front-fund all grant expenses and be fully reimbursed by the LAFD Special Training Fund (Fund 40J). Grant expenses up to \$176,509 will be offset by the reimbursements received from FEMA. Reimbursements will be made on an ongoing basis and upon submission of proof of actual expenditures.

FISCAL IMPACT STATEMENT

Approval of the recommendations within this report will allow for the acceptance and expenditure of the Fiscal Year 2018 Port Security Grant Program (FY18 PSGP) award in the amount of \$235,345 for Marine Firefighting training and training-related costs. The FY18 PSGP requires a 25 percent match, or \$58,836, from the Los Angeles Fire Department (LAFD), which will be absorbed by the LAFD Special Training Fund (Fund 40J). The General Fund will front-fund all grant expenses and be reimbursed in full by Fund 40J. The LAFD will seek reimbursements up to \$176,509 from the Federal government in accordance with the FY18 PSGP. These actions are in compliance with the City's Financial Policies in that all grant funds will be utilized to fund grant activities.

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